

	Attending Cannington Court (incl. use of overnight accommodation)	Reference:	CC-126
	For: EDF Employees/ Contractors/ Internal & External Visitors	Revision	Version 9
		Next Review Date:	October 2026
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CONSEQUENCE (C)		RISK RATING (RR)				
<ul style="list-style-type: none"> Fatalities Terminal Ill-Health Condition Long term widespread damage or loss Major fire/ explosion/ gas vapour leak 	E	(E1) 10	(E2) 14	(E3) 21	(E4) 23	(E5) 25
<ul style="list-style-type: none"> Permanent disability Significant long-term health effects Major damage or loss Fire/ minor gas – poisonous component release 	D	(D1) 9	(D2) 13	(D3) 18	(D4) 22	(D5) 24
<ul style="list-style-type: none"> Lost time injury (LTI) Health issue requiring time off work, significant pain Significant property/ plant damage or loss RIDDOR reportable 	C	(C1) 4	(C2) 7	(C3) 17	(C4) 19	(C5) 20
<ul style="list-style-type: none"> Medical Treatment Injury (MTI) Health issue requiring physiotherapy or counselling (moderate pain – no time off) Short term local damage or loss Minor fire/ non component release 	B	(B1) 2	(B2) 5	(B3) 8	(B4) 15	(B5) 16
<ul style="list-style-type: none"> First Aid (FAB) Minor health issue, slight pain (no time off work) Very limited property/ plant damage or loss 	A	(A1) 1	(A2) 3	(A3) 6	(A4) 11	(A5) 12
RISK CATEGORIES: 25-21 Intolerable Risk (Eliminate) 20-13 Intolerable Risk (Manage) 12-11 Intolerable Risk (Procedural Solutions) 10-9 Tolerable Risk (Contingency Procedures) 8-1 Tolerable Risk (Review Periodically)		1	2	3	4	5
		Very Unlikely	Unlikely	Possible	Likely	Very Likely
		LIKELIHOOD OF OCCURRENCE (L)				
CONSEQUENCE X LIKELIHOOD = RISK RATING (C x L = RR)						

Task Overview
<p>Introduction</p> <p>This risk assessment has been developed to identify the hazards and risks associated with all aspects of attending Cannington Court as either a day- delegate, an overnight guest, an internal or external visitor, a contractor or an EDF employee working from the site as their normal place of work.</p>
<p>Scope</p> <p>This risk assessment applies to all those working/visiting Cannington Court.</p> <p>All control measures have been based on existing EDF practices, HSE Legislation, Regulations, Guidance, and good practice.</p>
<p>References</p> <ul style="list-style-type: none"> Health and Safety at Work etc. Act 1974 Management of Health and Safety at Work Regulations 1999 The Workplace (Health, Safety and Welfare) Regulations 1992 The Health and Safety (Display Screen Equipment) Regulations 1992 Manual Handling Operations Regulations 1992 Electricity at Work Regulations 1989 Employments rights Act 1996 Young people and work experience INDG 364(rev1) Health and Safety (Training for Employment) Regulations 1990 The Working Time Regulations 1998

STEP	HAZARDS	Risk (who may be harmed and how)	Unmitigated			CONTROL MEASURES	Mitigated		
			C	L	R		C	L	R
Infection from contagious viruses	Individuals attending work with symptoms or asymptomatic	Employees, Visitors, Contractors and agency staff	D	3	18	<ul style="list-style-type: none"> Everyone attending site should be 'Fit for Duty' if you are feeling unwell, or have symptoms of flu, Covid, a stomach bug or any other illness you should not attend - speak to your manager if you do not feel well enough to work and perform your normal activities. Good Hand Hygiene - wash hands with soap and water regularly or use hand sanitiser this reduces/ removes germs and helps prevent infections being spread and contracted 	D	1	9
Transportation to and from site	Public transport, personal transport, shuttle/pick up service	Collision of vehicle with a pedestrian other vehicle or structure leading to personal injury/damage to property Cancelled or late arriving transport leading to personal stress	D	3	18	<ul style="list-style-type: none"> When booking/accepting an invite to attend Cannington Court ensure Transport arrangements have been confirmed Leave plenty of time for travel, factor in possible delays. Ensure you have provided the right times for shuttle collections and have Reception's contact number available (0208 186 9200) for you to ring should you be delayed. Park and Ride car park to display contact numbers to ring for assistance. When using the Rodway Park & Ride services, be vigilant of users from the adjoining playing fields entering and exiting through the car park on foot and pushbikes Delegates /users of the shuttle vehicles to be polite and courteous to the Drivers - like wise Drivers will be professional and courteous 	D	1	9
Walking in car park, or to site	Moving Vehicles	Personnel hit by moving vehicles leading to personal injury	D	3	18	<ul style="list-style-type: none"> Remain vigilant, keep to the edge of the onsite car park always being aware of moving vehicles. Site speed limit is to be observed by all car park users. Appropriate signage in place One-way system in place 	D	1	9
	Slips, Trips, Falls (outside the building)	Personnel tripping or falling over objects, uneven flooring or	C	3	17	<ul style="list-style-type: none"> Walkways/roads/car parks to be maintained and kept free from hazards. Hazardous weather plans in place for clearing ice/snow 	C	1	4

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			C	L	R		C	L	R
		slipping leading to personal injury							
Access and Egress Use of stairs	Moving up/down stairways/steps	Personnel tripping or falling leading to personal injury	C	3	17	<ul style="list-style-type: none"> Requirement to use the handrail - Mandatory signage in place where permitted. Uncovered liquids not to be carried on stairways. Stairways to be kept free of obstructions. Visitors/Delegates made aware of the site heritage and deviations from the normal Persons are requested not to rush on staircases or when moving around the site 	C	1	4
Walking around the site	Slips, trips and falls.	Personnel tripping, slipping or falling leading to personal injury	C	3	17	<ul style="list-style-type: none"> Walkways maintained and kept free from obstruction at all times. Delegates/visitors to be aware of their surroundings, being observant and following signage 	C	2	7
First Aid	Unknown First Aid arrangements.	Personnel incident resulting in injury or ill health.	E	3	21	<ul style="list-style-type: none"> First Aid contact details made available to raise the alarm and summon first aid assistance. First Aid Trained staff available on site 24hrs a day. 	E	2	11
Staying overnight in on- site accommodation	Overnight stay on EDF Energy Premises but NOT classed as 'at work'	Personnel unfamiliar with surroundings, unknown emergency procedure leading to slow evacuation and personal injury. Poor personal conduct leading to impaired choices, lack of personal responsibility and cooperation leading to personal injury and verbal/physical abuse towards others.	C	3	17	<ul style="list-style-type: none"> Requirement to sign in and out of the accommodation if leaving the overall site conveyed to all 'guests'. All room guests to behave in a professional and acceptable manner. All room guests to demonstrate consideration to others at all times. Emergency evacuation information to be provided to all guests. Out of Hours Emergency contact details available for all room guests to raise the alarm or summon first aid assistance. Security Guards to be First Aid Trained and on call throughout the night. Security provided to ensure safety of the guests, with IDs being checked on re-entering the building. Security Staff to conduct themselves in a professional manner. All incidents to be recorded by the security staff as per their own process. 	C	2	7

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						NO UNDER 18s PERMITTED TO STAY OVERNIGHT UNLESS ESCORTED BY AN ADULT (EDF Apprentices – please see separate EDF RA)			
Maintenance and cleaning of the accommodation rooms	Use of the accommodation	Delegates and visitors, Security, cleaning and maintenance staff enduring personal injury and or property damage.	C	3	17	<ul style="list-style-type: none"> Rooms to be clean and ready for the agreed check-in time. Accommodation rooms to be maintained to a high standard with regular inspections. 	C	2	7
Emergency egress from Site.	Emergency evacuation	Lack of awareness, inadequate means of escape, unsuitable inadequate means of raising/giving warning of the alarm, becoming trapped and suffering from smoke inhalation or burns. Potential fatality / personal injury Disabled or mobility impaired person may be at greater risk.	E	3	21	<ul style="list-style-type: none"> Fire risk assessment (FRA) in place and current. Fire detection and warning system appropriate and is regularly tested and inspected. All escape routes kept clear. Emergency evacuation information available to all delegates, visitors and guests. Personnel to ensure 'Role Call' process is followed by swiping access card at the handheld devices at the muster point as instructed Appropriate numbers of Fire Wardens are on site to help people evacuate the building in the event of an emergency. EVAC chair training for 'assigned buddies' will be provided as identified through a PEEP (Personal Emergency Evacuation Plan) A minimum of 2 weeks' notice is required. Adequate time and assistance to be provided to those with a disability or mobility impairment Minors (children) to be under the supervision of their responsible adult at all times. 	E	1	10
Use of office equipment and office facilities	Electrical Equipment	Exposure to unsafe electrical equipment leading to Electrocutation, shock, or burn.	E	3	21	<ul style="list-style-type: none"> Equipment PAT tested. User checks prior to use Regular maintenance Equipment used only as intended 	E	1	10

STEP	HAZARDS	Risk (who may be harmed and how)	Unmitigated			CONTROL MEASURES	Mitigated		
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Attending an additional on-site event/activity within the planned visit	On-site activity/event	Suffering personal injury at an event/activity held on site by a third party as part of their course/session	C	3	17	<ul style="list-style-type: none"> Event /Activity Risk Assessed Contractor/third party/entertainment/event company to provide suitable Risk Assessment and Method Statement for the event/activity. Any Additional equipment or kit to be well maintained and Test certification to be provided. Delegates/attendees of the event to follow safety instructions as provided 	C	1	4
Use of Brassage facilities as a licensed premise and or attending off site public houses	Delegates becoming intoxicated.	Personal injury and verbal/physical abuse towards others	C	4	19	<ul style="list-style-type: none"> All overnight guests to adhere to the Company Code of Conduct Overnight guests to remember that they shall be 'Fit for Duty'. Overnight guests will listen and abide to any instruction from the Licenced Responsible Person Licensed Responsible person to refuse service at their own judgement. Overnight guests will be respectful towards the Security Guards Overnight guests are expected to conduct themselves in a professional manner at ALL times 	C	2	7
Deliveries	Delivery of goods and equipment.	Personal injury and property damage.	C	4	19	<ul style="list-style-type: none"> Suppliers to adhere to their company Risk Assessment and Method Statement for deliveries onto site and follow the site-specific instructions. All delivery personnel to be signed-in and issued with site pass. Where delivery personnel are new to site they are to be escorted. Delivery equipment to be well maintained and test certification to be provided. Delivery personnel to follow safety instructions and ensure all manual handling behaviours adhered to. 	C	2	7