



## **HOW TO CHARGE YOUR CAR**

using the Pod Point workplace charging facilities provided at EDF locations

## 1. Download the Podpoint app

First things first, please download the Podpoint app to your phone.

Please follow the registration process.

## 2. Registration



Pod Point is part of EDF in the UK. As the leading UK home charging provider, Pod Point offers chargers for home and business plus access to a rapidly growing network of more than

3,500 publicly available charging bays across the UK.

The Podpoint chargers at EDF locations will form part of a private network that isn't available for use by the general public. When you register using the Pod Point app, please ensure that you use an e-mail address that ends in either edfenergy.com, edf-energy. com or Imtech.inviron.co.uk – use of the chargers is restricted by using these e-mail extensions; if you use a personal e-mail address you will not be able to use the chargers.

If you already have a Podpoint account that uses your personal e-mail address you can create a separate account that uses your work e-mail address, if you wish. Alternatively, you can amend and replace your personal e-mail address that's stored within your existing account to record your work e-mail address as follows:

- 1. Open the Podpoint App, click 'Account', scroll up when you see the My Account heading to display the 'Settings' heading;
- 2. Click 'Account', enter you revised email address and press 'Save'.
- 3. You'll then see a pop-up message that says: 'Profile updated -We've updated your profile with your new details'.

## 3. Podpoint app guidance

Within the Pod Point app, you should see a 'Search for a Pod Point' feature at the top of the screen on your phone, positioned above the map showing nearby chargers.

Please type the post code for Cannington Court; TA5 2HA.

Click the black pin with the charge symbol, shown here:



You will see 9 sockets are available at Cannington Court.

Select the location that you wish to charge at by clicking the relevant name.



Tap the screen where the quantity of available sockets is shown to list the names of the sockets that are located at Cannington Court:



Scroll through the list of Pod Point chargers until you find the name of the one that you wish to use, pressing 'View all Pod Points' if necessary.

The name of the charger is displayed on the angled front face of the black Pod Point twin units - you'll see that this one is Iggy-Jude.

There is one grey post mounted Pod Point Solo unit at Cannington Court. The name appears on the front face of the Solo unit, just below the hinged flap that protects the socket.



Connect your charging cable to your car and then connect its other end to the Pod Point socket. Select the name of the socket from the list of available sockets. You'll then see a message confirming that the chargers operate on a pay to use basis and the tariff is set at 17.5p per kWh.

Press the green 'Confirm Charge' button. You must confirm your charge within 15 minutes or charging will stop. You'll receive a confirmation message.





You can view your charging history by clicking the 'Stats' button. If the most recent charge session doesn't appear immediately, click on the 'Account' button, scroll up, click 'Log out' and then Log-in again to refresh the content.